

NOTICE TO PROCEED

15 NOV 2023

OAKRIDGE PROPERTIES, INC. 25 ADB Ave., San Antonio Pasig City

Attention: TIFFANY JOY ONG-SISON

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement - Lease of Real Property and Venue for the Lease of Venue for the Refresher Course on Case Management (Case Management Intervention for Trafficking in Persons Cases) for Pasig City Social Service & Welfare Department under Lease Contract No. 100-23-09-1999 has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA REGIS N. SOTTO

City Mayor

By authority of the City Mayor:

City Aliministrator

Conforme: TIFFANY JOY ONG-SISON

Authorized Representative OAKRIDGE PROPERTIES, INC.

Date: NWEMBER 15, 2025